

TG ICET-2024

GOVERNMENT OF TELANGANA
TELANGANA COUNCIL OF HIGHER
EDUCATION

USER GUIDE *for* TGICET-2024 ADMISSIONS

User Guide-Hand holding approach to the TGICET Candidates

TGICET-2024: PROCESSING FEE PAYMENT, SLOT BOOKING AND OPTION ENTRY

The Candidate has to perform the following two activities before attending Certificate Verification:

1. Payment of Processing Fee
2. Slot Booking(Selection of HLC, Date & Time)

After attending Certificate Verification, the Candidate has to exercise Options.

PAYMENT OF PROCESSING FEE:

1. Login to the student's website(<https://tgicet.nic.in>)

TELANGANA COUNCIL OF HIGHER EDUCATION Help Desk Phone Numbers : 7660009768, 7660009769



TGICET Pay Processing Fee Verify Payment Status Slot Booking Contact Us Logout

TGICET -
ONLINE PAYMENT OF PROCESSING FEE FOR WEB COUNSELING
Candidate should pay Processing Fee & Book the Slot before attending for Certificate Verification

STEPS TO PAY PROCESSING FEE

- PROCESSING FEE TO BE PAID**
Processing Fee: Rs.1200/- (OC/BC), Rs.600/- (SC/ST) can be paid by the candidate using credit card or debit card or through net banking till **12-07-2024** only.
- HOW TO PAY PROCESSING FEE**
Enter TGICET Hall Ticket No and TGICET Registration No [as printed on TGICET Hall Ticket] and Date of Birth and Image Value and Click on Pay Fee Online. The candidate will be directed to payment gateway.
- IMPORTANT INSTRUCTIONS**
Click on **Verify Payment Status** in case no response is received after payment of fee through online payment.
In the event of transaction failure amount will be credited back into your account after two working days.
Contact nearest Help Line Centre for any other clarifications.
- TRANSACTION CHARGES**
Click to view nominal charges levied by respective banks/gateway which will be borne by customer.

LOGIN

TGICET Hall Ticket No.
TGICET Registration No.
Date of Birth (dd/mm/yyyy)
Enter image value (case-sensitive)
 

Pay Fee Online

Online Payment Status **Print Receipt**
(if already paid)

Enter TGICET Hall Ticket No, TGICET Registration No (as printed on TGICET Hall Ticket), Date of Birth and Image Value click on "Print Receipt" to view payment details and click on "Online Payment Status" if you have already paid the fee through Online Payment and found transaction failed.

- i. Please enter the website :<https://tgicet.nic.in> in any Browser
- ii. Click on Pay Processing Fee which is available on the top of the website as shown above.
- iii. Please enter the following to Pay Processing fee payment
 - a) TGICET Hall Ticket Number
 - b) TGICET Registration Number(which is available on TGICET Hall Ticket)
 - c) Date of Birth in dd/mm/yyyy format
 - d) Enter Captcha as displayed on the screen

After entry of the above details, Click on the button **Pay Fee Online**

I. BASIC INFORMATION FORM :

The Basic Information Form as furnished in the TGICET Application form will be displayed as follows :

TGICET - Admissions

BASIC INFORMATION AS FURNISHED BY THE CANDIDATE WHILE FILLING TGEAPCET APPLICATION FORM

Qualification Hall Ticket No	1234567890	Registration Form No	4561235456FD
TGICET Hall Ticket No	2124812345	Rank	1.00
Candidate Name	DUMMY THREE		
Father's Name	DUMMY THREE		
Male/Female	MALE	Caste Category	BC_E
Date of Birth	01/01/2000	Year of Passing	2017
Local Area	SVU	Minority	Y
Fee Reimbursement Eligibility	NO	Minority Type	MUS
Marks	00.00	Marks in TGICET	00
Nationality	INDIAN	Mobile Number	
Caste	BC_E		

Special Category Status			
NCC	Sports&Games	CAP	PH
Eligibility : N	Eligibility : N	Eligibility : N	Eligibility : N
Priority : 0	Priority : 0	Priority : 0	Priority : NA

Remarks

Enter MeeSeva details for the following			
Caste Certificate Application No.	455454	Income Certificate Application No.	
Candidate Aadhaar No.		EWS Certificate Application No.	
Mobile Number		eMail Id	

UNDERTAKING

I, DUMMY THREE will submit all the required certificates in original as per above list to the Chief Verification Officer at the time of Certificate Verification process and to the Principal of the Institution where I have been provisionally allotted after seat allotment, failing

The Candidate details as entered in TGICET Application form are displayed (which cannot be edited/modified by the candidate). For any modifications, the same may please be brought to the notice of Officials at the time of Certificate Verification.

The Special Category details like NCC/SPORTS/CAP/PH will be shown as **N** for all the candidates before Certificate Verification.

The candidates eligible for NCC/SPORTS/CAP/PH/Anglo-Indian Categories have to attend at Government Polytechnic, Masab Tank as per the schedule given in List of HLCs Annexure-I placed in the website: <https://tgicet.nic.in>

Entry of Caste, Income Certificate and EWS Certificate details, if applicable

Local Area	SVU	Minority	Y
Fee Reimbursement Eligibility	NO	Minority Type	MUS
Marks	00.00	Marks in TGICET	00
Nationality	INDIAN	QQ Eligibility	
Caste	BC_E	Mobile Number	

Special Category Status			
NCC	Sports&Games	CAP	PH
Eligibility : N	Eligibility : N	Eligibility : N	Eligibility : N
Priority : 0	Priority : 0	Priority : 0	Priority : NA

Remarks

Enter MeeSeva details for the following			
Caste Certificate Application No.		Income Certificate Application No.	
Candidate Aadhaar No.		EWS Certificate Application No.	
Mobile Number	XXXXXXXXXX	eMail Id	

UNDERTAKING

I, DUMMY THREE will submit all the required certificates in original as per above list to the Chief Verification Officer at the time of Certificate Verification process and to the Principal of the Institution where I have been provisionally allotted after seat allotment, failing which I will forego my admission and I will not enter into any legal correspondence in this regard.

I declare that the details mentioned above are true to the best of my knowledge. The Income Certificate and Caste Certificate produced by me are genuine, and if it is found false at later date, I am aware that I am liable for Criminal prosecution besides foregoing the provisional allotment and I am aware that the eligibility for Tuition Fee Reimbursement now granted is subject to fulfillment of conditions stipulated in future, if any, by the Government and I undertake to abide by the rules issued by the Government from time to time, I will not enter any legal correspondence with the Government or authorities concerned.

I am fully aware of COVID-19 situation and will not claim on the department in case of any unforeseen incident.

I declare that I read the above instructions and understood the process.

Submit

- i. Enter Caste Certificate Application Number issued by Mee Seva.
- ii. The candidate can claim for fee reimbursement by entering the parent Income Certificate Application number which is available on the Income Certificate issued by Mee Seva.
- iii. The candidate can claim for EWS by entering the parent EWS Certificate Application number which is available on the EWS Certificate issued by Mee Seva.

iv. The Mobile Number is important during Certificate Verification and Allotment process. The OTPs will be sent to the Mobile number as given above. The candidate is required to give his/her parent mobile number.

v. **Click on check box** as shown in the screen

The following screen appears for payment of Processing Fee.

II. PAYMENT OF PROCESSING FEE :

The screenshot shows the 'TGICET - Pay Processing Fee Online' page. It includes instructions on how to pay, a form for entering hall ticket and rank details, a table for caste details, and payment options like BillDesk and Pay Fee Online.

TGICET - Pay Processing Fee Online
Processing Fee can be paid online using through BillDesk or iWallet

INSTRUCTIONS TO PAY PROCESSING FEE ONLINE
through Debit Card/ Credit Card/ Net Banking

- TIME SLOT**
Upon completion of successful transaction, Candidates has to choose time slot for Certificate Verification at HLCs.
- TRANSACTION BROKEN**
There is a possibility that your account is debited and the transaction is broken immediately, in such case your money will be refunded back to your bank account.
- TRANSACTION FAILURE**
If the transaction is failed and error message is displayed, take print out of the same for settlement of the transaction.

For any other problems, contact nearest Help Line Center.

TGICET Hall Ticket No 2806011100
Rank 1.00

Caste Details as per Mee Seva

Name 1	Name 2	Caste	Category	Date of Issue
NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE

Income Details as per Mee Seva
No Data Found

PAYMENT OPTIONS

Pay Processing Fee Online through Debit Card / Credit Card / Net Banking

DO NOT PAY ONLINE & EXIT

BillDesk
Pay Fee Online

i **Click on check box** as shown in the screen

ii Click on **Pay Fee Online** in one of the two payment modes

- T-Wallet
- Bill Desk

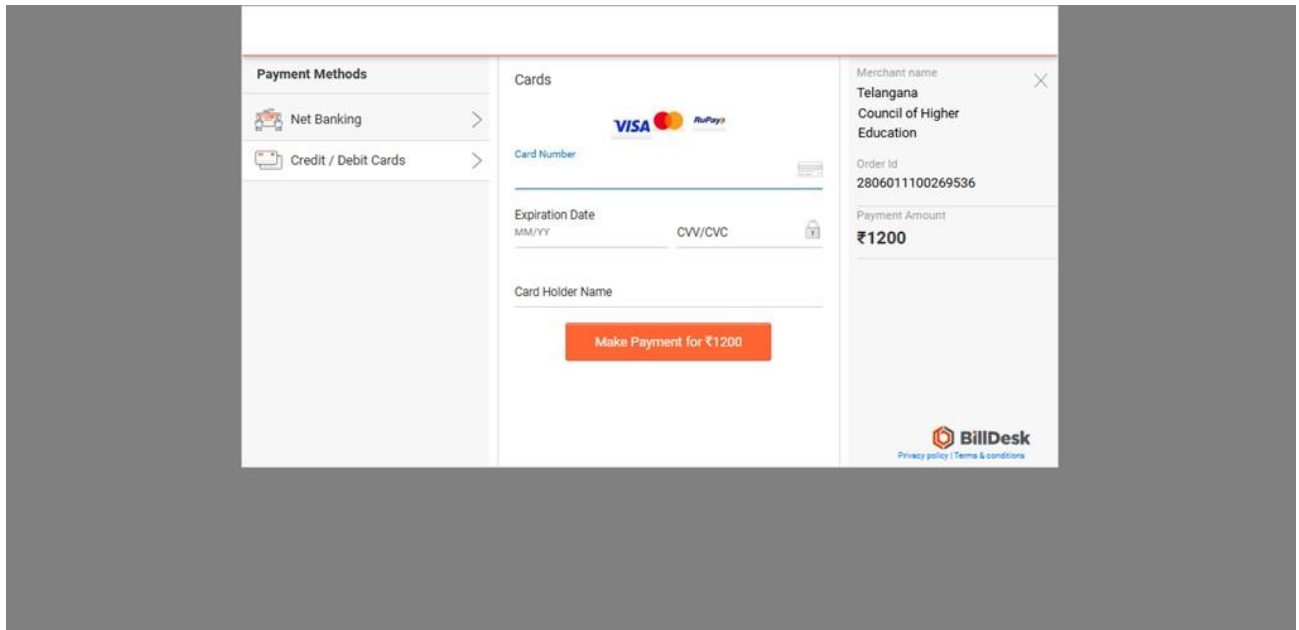
The screenshot shows the TGICET website with a warning dialog box overlaid. The dialog box states: 'CAUTION: You will be redirected to third party payment gateway for payment of Processing Fee. Click OK to Pay Fee using Internet Banking/ Debit/ Credit Cards through BillDesk. Click Cancel if you are NOT willing to pay but save details.' The background shows the same payment interface as the previous screenshot.

tgicet.nic.in says

CAUTION :
You will be redirected to third party payment gateway for payment of Processing Fee.
Click OK to Pay Fee using Internet Banking/ Debit/ Credit Cards through BillDesk
Click Cancel if you are NOT willing to pay but save details.

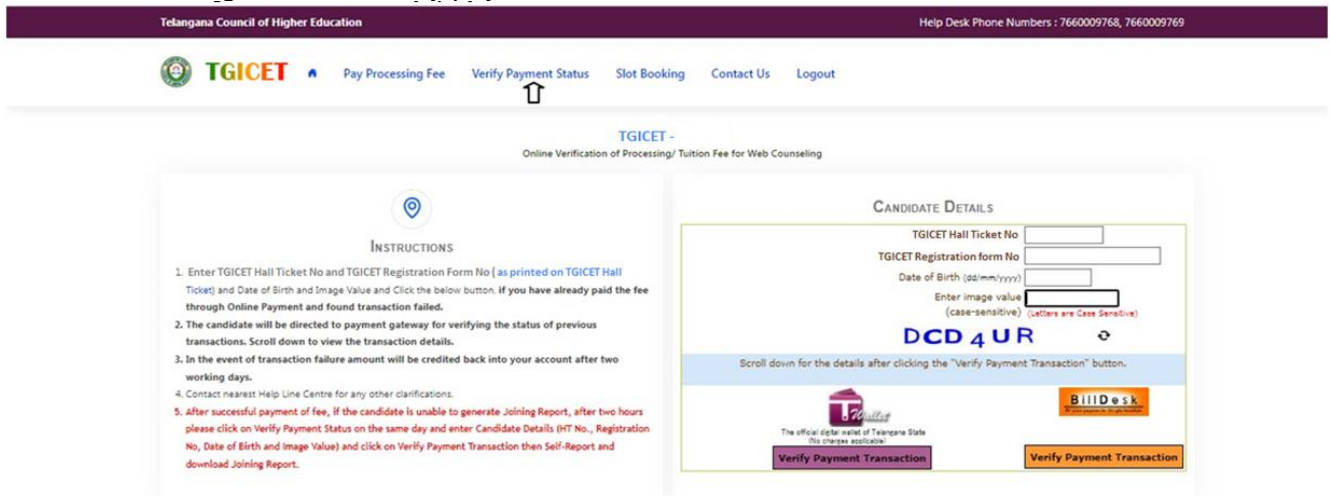
OK **Cancel**

- iii Choose either payment through
 - iii. Debit Card/Credit Card or
 - iv. Net Banking
- iv Proceed for payment of processing Fee giving appropriate details for the amount displayed on the screen and click on **Make Payment for..**



III. VERIFY PAYMENT STATUS:

- i. Click on Verify Payment Status on Homepage of <https://tgicet.nic.in> as shown in the following screen to verify payment status

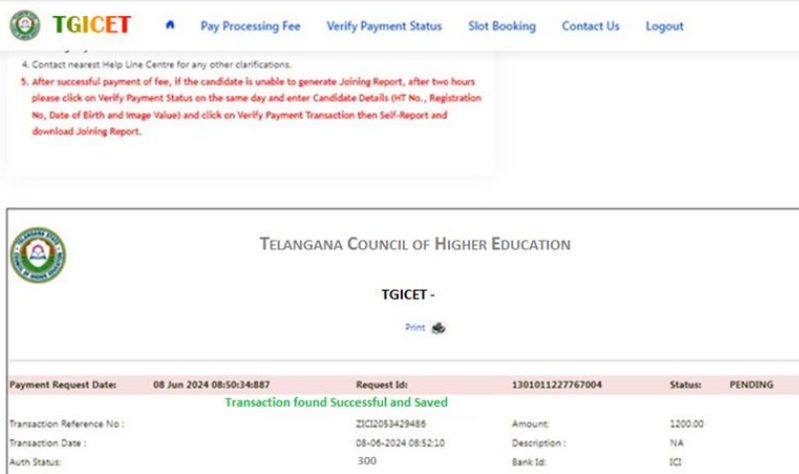


- ii. Enter the following candidate details for verification of payment status in the above screen

- a) TGICET Hall Ticket Number
- b) TGICET Registration Number

- c) Date of Birth
- d) Enter image value

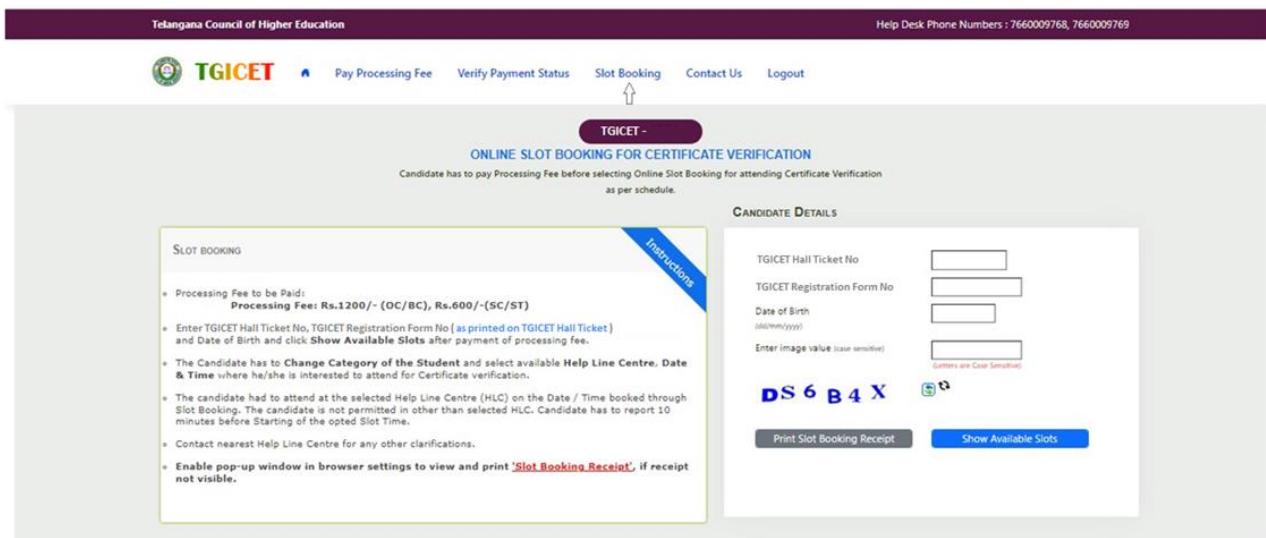
- iii. Click on Verify Payment Transaction if already done through T-Wallet/Bill Desk as shown above
- iv. The following screen is displayed indicating the status of the transaction(s) done already.



- v. If the transaction is successful, the status will be shown as **Transaction found successful and saved** in green.
- vi. If not successful, try once again for payment of processing fee or contact Help Desk on phone / email.

IV. SLOT BOOKING:


- i. Enter website address: <https://tgicet.nic.in>
- ii. Check the Browser settings to disable Popup blocker
- iii. Click on Slot Booking on the Homepage as shown in the following screen:



- iv. The following screen appears.
 - a) Select ALL for OC/BC/SC/ST candidates who are not under Special Categories viz PH/NCC/CAP/SPORTS/ANGLO-INDIAN

- b) The candidates belonging to Special Categories PH/NCC/CAP/SPORTS/ANGLO-INDIAN can choose PH/NCC/CAP/SPORTS/ANGLO-INDIAN in Category of the Student as per their eligibility

TELANGANA COUNCIL OF HIGHER EDUCATION Help Desk Phone Numbers : 766009768, 766009769

 [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Contact Us](#) [Logout](#)

Category of the Student: ALL means OC/BC/SC/ST ie. Other than PH/NCC/CAP


Select Help Line Centre (HLC):

Select any date on which you would like to attend Certificate Verification at above chosen HLC

July 2024						
Mo	Tu	We	Th	Fr	Sa	Su
24	25	26	27	28	29	30
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

- c) Select the desired Help Line Center(HLC) as shown above

TELANGANA COUNCIL OF HIGHER EDUCATION Help Desk Phone Numbers : 766009768, 766009769

 [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Contact Us](#) [Logout](#)

Category of the Student: ALL means OC/BC/SC/ST ie. Other than PH/NCC/CAP

Select Help Line Centre (HLC):

Select any date on which you would like to attend Certificate Verification at above chosen HLC


Select HLC

Select HLC

- A B V GOVERNMENT DEGREE COLLEGE, JANGAON, Dist: JANGAON
- S.G.GOVERNMENT POLYTECHNIC, ADILABAD, Dist:ADILABAD
- GOVERNMENT POLYTECHNIC, BELLAMPALLY, Dist:MANCHERIAL
- Dr B R AMBEDKAR COLLEGE BAGHLINGAMPALLY , BAGHLINGAMPALLY, Dist: HYDERABAD
- GOVERNMENT DEGREE COLLEGE, BHOOPALPALLI, Dist:BHOOPALPALLI
- S K N R GOVERNMENT DEGREE COLLEGE, JAGTIAL, Dist:JAGTIAL
- GOVERNMENT ARTS AND SCIENCE COLLEGE, KAMAREDDY, Dist:KAMAREDDY
- GOVERNMENT DEGREE COLLEGE, MAHABUBABAD, Dist:MAHABUBABAD
- S V GOVERNMENT DEGREE COLLEGE, PALEM, Dist:NAGARKURNOOL
- GOVERNMENT POLYTECHNIC, GADWAL, Dist:GADWAL
- Dr B R AMBEDKAR GMR POLYTECHNIC FOR WOMEN, KARIMNAGAR, Dist:KARIMNAGAR
- GOVERNMENT POLYTECHNIC FOR WOMEN EAST MAREDPALLY SECUNDERABAD, SECUNDERABAD, Dist:HYDERABAD
- J N GOVERNMENT POLYTECHNIC RAMAINTHAPUR, HYDERABAD, Dist:MEDCHAL
- J N T U COLLEGE OF ENGINEERING KUKATPALLY, HYDERABAD, Dist:MEDCHAL
- KAKATIYA GOVERNMENT COLLEGE, HANAMKONDA, Dist: HANAMKONDA
- GOVERNMENT POLYTECHNIC RUDRAMPUR, KOTHAGUDEM, Dist:BHADRADRI KOTHAGUDEM
- UNIV ARTS & SCIENCE COLLEGE, WARANGAL, Dist:HANAMKONDA
- DIRECTORATE OF ADMISSIONS, KAKATIYA UNIVERSITY CAMPUS, WARANGAL, Dist:HANAMKONDA
- GOVERNMENT POLYTECHNIC MASAB TANK, HYDERABAD, Dist:HYDERABAD

- d) Select the date as shown in the screen below:

TELANGANA COUNCIL OF HIGHER EDUCATION Help Desk Phone Numbers : 766009768, 766009769

 [Pay Processing Fee](#) [Verify Payment Status](#) [Slot Booking](#) [Contact Us](#) [Logout](#)

Category of the Student: ALL means OC/BC/SC/ST ie. Other than PH/NCC/CAP

Select Help Line Centre (HLC):

Select any date on which you would like to attend Certificate Verification at above chosen HLC

July 2024						
Mo	Tu	We	Th	Fr	Sa	Su
24	25	26	27	28	29	30
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

- e) The Green indicates the available slots. Select the desired Date in Green
- f) The available time slots from 9:00 AM to 6:00 PM are displayed as below and choose the convenient time slot at desired HLC for Certificate Verification.

Category of the Student: **ALL** (ALL means OC/BC/SC/ST ie. Other than PH/NCC/CAP)

Select Help Line Centre (HLC): **GOVERNMENT ARTS AND SCIENCE COLLEGE, KAMAREDDY, Dist:KAMAREDDY**

Select any date on which you would like to attend Certificate Verification at above chosen HLC

July 2024

Mo	Tu	We	Th	Fr	Sa	Su
24	25	26	27	28	29	30
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4						

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:30 To 10:0

10:00 To 10:3

10:30 To 11:0

11:00 To 11:3

11:30 To 12:0

12:00 To 12:3

12:30 To 01:0

02:00 To 02:3

02:30 To 03:0

03:00 To 03:3

03:30 To 04:0

04:00 To 04:3

04:30 To 05:0

05:00 To 05:3

05:30 To 06:0

- g) The following screen appears if there are available slots at the chosen date and time for that HLC. Click Yes as given in the screen to confirm the Slot for Certificate Verification.

Category of the Student: **ALL** (ALL means OC/BC/SC/ST ie. Other than PH/NCC/CAP)

Select Help Line Centre (HLC): **GOVERNMENT ARTS AND SCIENCE COLLEGE, KAMAREDDY, Dist:KAMAREDDY**

Select any date on which you would like to attend Certificate Verification at above chosen HLC

July 2024

Mo	Tu	We	Th	Fr	Sa	Su
24	25	26	27	28	29	30
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4						

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:30 To 10:0

10:00 To 10:3

10:30 To 11:0

11:00 To 11:3

11:30 To 12:0

12:00 To 12:3

12:30 To 01:0

02:00 To 02:3

02:30 To 03:0

03:00 To 03:3

03:30 To 04:0

04:00 To 04:3

04:30 To 05:0

05:00 To 05:3

05:30 To 06:0

Selected HLC: GOVERNMENT ARTS AND SCIENCE COLLEGE, KAMAREDDY, Dist:KAMAREDDY
 Selected Category: ALL
 Selected date: 06/07/2024
 Selected Slot: 09:30 To 10:00 A.M

Do you wish to continue in 'ALL' category slot?

Yes
No

- h) On confirmation of the slot, the following screen appears

TGICET - Admissions

RECEIPT OF SLOT BOOKING Date: 06/06/2024

Candidate Name: **DUMMY NAME**
 Father Name: **DUMMY NAME**
 Hall Ticket No.: **25121335564**
 Rank: **1.0**

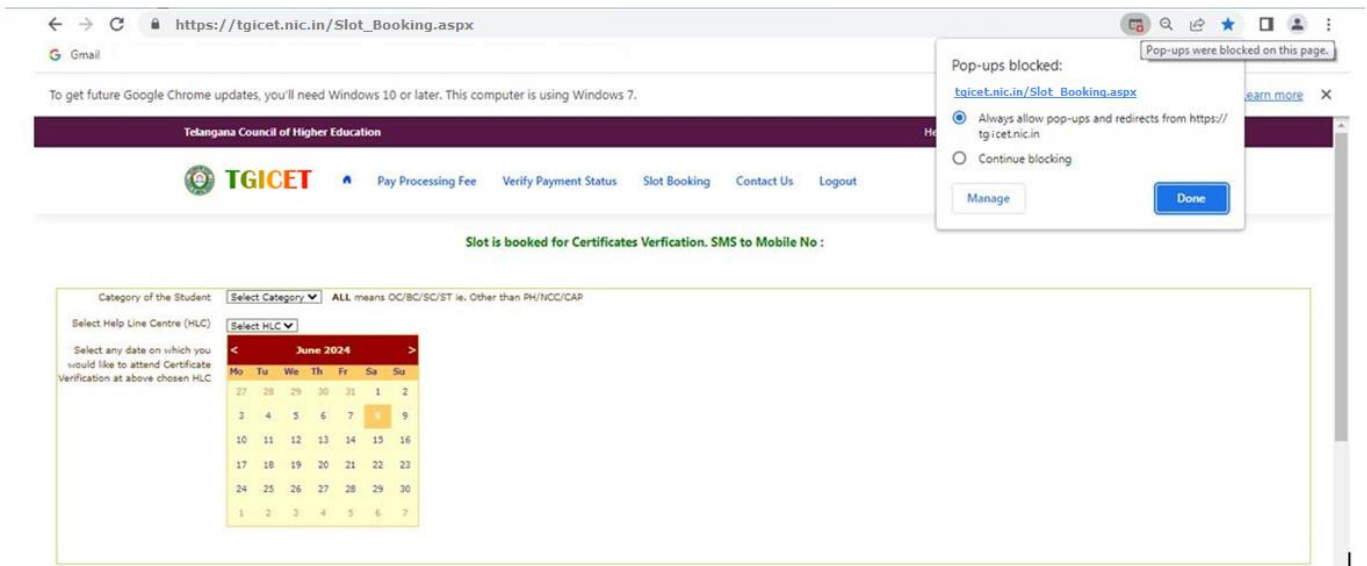
Help Line Centre Details

HLC Name	HLC Address	Slot Date	Slot Time	Serial No	Slot Category
GOVERNMENT POLYTECHNIC	NALGONDA	11/06/2024	10:30 To 11:00 A.M	3	ALL

Note: Candidate has to report 10 minutes before starting of the opted Slot Time.

- i) On confirmation of the slot, the following screen may occur in some of the Systems,

wherein the popup blocker in the Browser should be disabled.



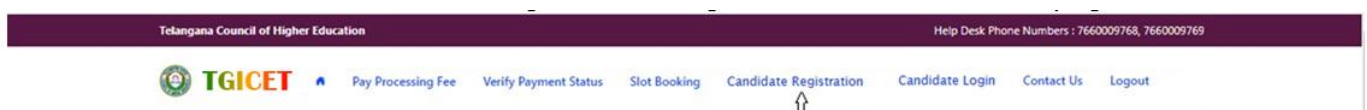
- j) The candidate will receive the confirmation of the slot booking date and time and slot through SMS.
- k) All the Special Category candidates can choose NCC/ SPORTS/ CAP/ PH/ ANGLO-INDIAN instead of ALL as per their eligibility and the Candidates are required to refer Detailed Notification as per the schedule given in List of HLCs Annexure-I placed in the website: <https://tgicet.nic.in>

V. CERTIFICATE VERIFICATION:

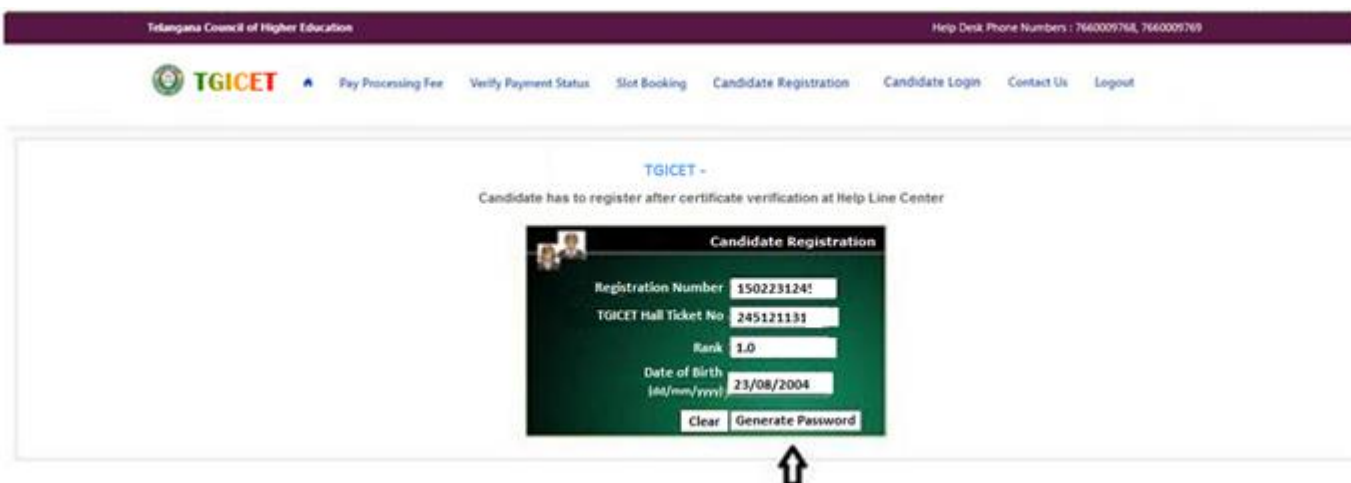
- i. The Candidate is required to attend Certificate Verification on the slot booked HLC on the Date & Time without fail.
- ii. After Certificate Verification, the Candidate will be given Receipt of Certificate(ROC)
- iii. During Certificate Verification, the Candidate is required to check with Registration/Verification Officers at HLC whether his/her Mobile Number is correctly entered.
- iv. The candidate will receive Login ID through SMS to the Registered Mobile as soon as the Certificate Verification is completed. This Login id SMS is confidential and should not be shared with anyone and has to be saved throughout the counseling process is completed.

VI. OPTION ENTRY

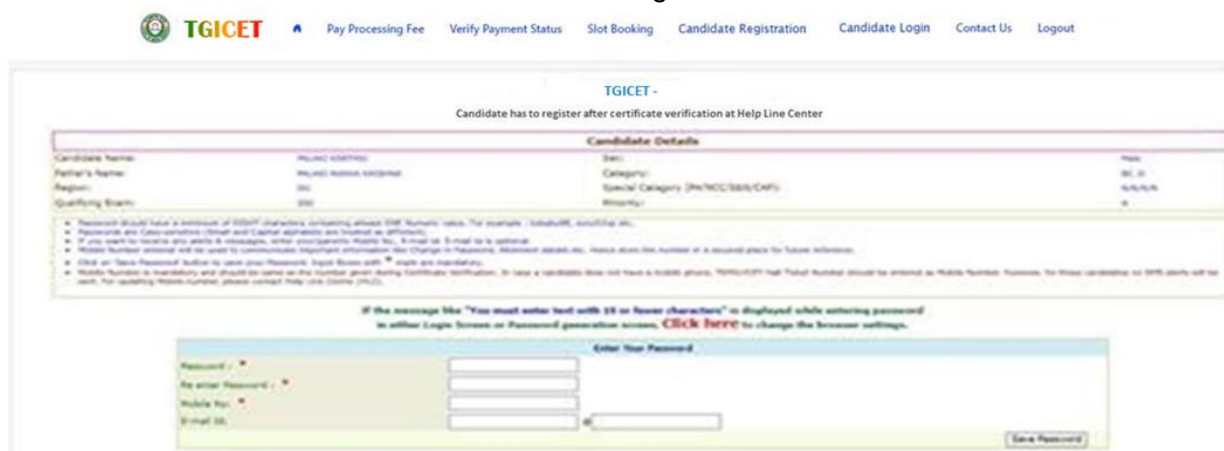
- i. The Candidate is required to generate Password after Certificate Verification
- ii. The Password generation can be done as follows:
 - a) The Candidate is required to keep his ROC Form, Hall Ticket and Rank Card ready before generating Candidate Password.
 - b) Enter the website: <https://tgicet.nic.in> in the Browser.
 - c) Click on Candidate Registration as given below on the homepage of the website



- iii. The Candidate has to generate Password through Candidate Registration available on the homepage as shown above. The following screen appears.



- i. Enter Registration Number (as given in TGICET Hall Ticket), TGICET Hall Ticket Number, Rank and Date of Birth as shown in the above screen.
- ii. Click on Generate Password as shown above
- iii. The following screen is displayed to create new password.
- iv. Enter the Password in the text box as shown in the below screen.
- v. Re enter the same Password as given below.



- vi. Enter the Registered Mobile Number as given in Certificate Verification and Email ID.
- vii. The Candidate receives confirmation of new password created through SMS to the Registered Mobile Number.
- viii. The Candidate is required to
 - a) Take a printout of Manual Option form available from the website.
 - b) Prepare College and Branch in priority wise in the Manual Option form for clarity in choosing College and Branches.
 - c) Keep the Mobile having registered Mobile Number handy
- ix. Enter the website of <https://tgicet.nic.in/> for Option Entry
- x. Select **Candidates Login** in the website.



TGICET - CANDIDATES LOGIN

Candidate has to undergo certificates verification and register before Login.

Not Registered

Click 'Candidates Registration' and register your self to exercise options.

[Forgot Your Password](#)

Contact Help Line Center with your details OR Click Here to reset your password.

[Send SMS and Get Required Information](#)

Type **TGICET** (space)01(space)Your HTNo and send SMS to **+91973979899**

NUMERIC CODE = 01 (for Login ID)

XXXXXXXX = Your TGICET Hall Ticket Number

Example : TGICET 01 43632401

Security Alert

For security reasons it is advisable that

More than one candidate should not login from the same Computer/Browser at the same time.

Same candidate should not login from more than one computer at the same time.

After completing options entry, Always LOGOUT properly and close the Browser.

Sign-In

Login ID No

TGICET Hall Ticket No

Password

Date of Birth (dd/mm/yyyy)

Enter image value (case-sensitive)

D4 4 R E 7 (Letters are Case Sensitive)

[Sign-In](#)

[Forgot Password](#)

- xi. Enter the following details:
- Login ID Number(as received through SMS to Registered Mobile Number after Certificate Verification)
 - TGICET Hall Ticket Number
 - Password
 - Date of Birth as given in ROC
 - Enter Captcha correctly in Enter Value
 - Click on Sign-in
 - After Sign-In button, One Time Password (OTP) will be sent to the Candidate Registered Mobile Number.
 - Please Enter OTP received as per screen given below
 - Click on check box under Declaration
 - Click on **Click here for Option Entry**

ALLOTMENT

- Allotment of Seat is based on your merit rank and the Options given by you as per rules in vogue at the time of allotment.
- The Seat allotment will be made as per the options exercised by you. If the vacant seat is not available as per your first option, the second option will be considered for allotment, if that is also not available then the third option and so on.
- An options given by you will be considered for allotment till a seat is allotted or Options are exhausted, hence you are advised to give sufficient number of options in order not to face disappointment later.
- The Authorities are not responsible if you do not secure a seat against any of the options exercised by you. In such cases, you may have to wait for notification of second round counselling if any, in which you will be given another chance to give options for vacant seats available after the current round of counselling.
- Request based on rank and options exercised by a candidate for change of College/course will not be entertained after allotment of seat.
- Failure to pay the prescribed tuition fee within the date specified will lead to cancellation of allotment.

CAUTION

For security reasons it is advisable to LOGOUT properly and Close the Browser window after completing options entry.

Enter One Time Password (OTP) :

DECLARATION (Click on Checkbox)*

I declare that I read the above instructions and understood the process.

[Click here for Option Entry](#) [Help Screen](#) [Logout](#)

ONE TIME PASSWORD (OTP)

One Time Password (OTP) makes your options entry process more secure.

One Time Password (OTP) will be send to your mobile number registered with Web Counseling site.

The OTP sent to your mobile phone is valid for **20 minutes** or **1 successful attempt**, whichever ever is earlier, and only for this transaction.

- xii. The following Screen appears with list of Districts and list of Courses are displayed

- xiii. Click on the check boxes of the desired districts as per your choice for the display of branches offered by the institutions of the selected districts.
- xiv. Click on **Display Option Entry Form** Button which is available on the bottom of the screen.

- xv. Click on Show Option Entry Form.
- xvi. Enter TGICET Hall Ticket Number in the Text Box as given in the following screen
- xvii. Refer to already prepared Options in Manual Option form, if done.
- xviii. The Options are to be given in numbers starting from numerical value **1** indicating highest priority for that college and branch. The Candidate can exercise as many options as possible.

Name:	DUMMY TWO	 TGICET - 2024 OPTION ENTRY FORM	Father's Name:	DUMMY TWO
Sex:	Female (F)		Rank:	75002
Caste:	OC		PH:	N

Logout properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options Enter Between Options **Save Options** View & Print Change Password Logout

TGICET Hall Ticket No : Name : DUMMY TWO

Color Codes for Colleges : UNIV ■ SF ■ GIRLS ■ MINORITY ■ PVT ■

Group 1 Courses

#	College	District	MBA	MBT	MTM
1	PLGD	GDL			
2	KITS	HNK			
3	KUCV	HNK			
4	KUCVSF	HNK			
5	KUCWSF	HNK			
6	KUPSSF	HNK			
7	KUSBSF	HNK			
8	KUSLSF	HNK			
9	NSWL	HNK	1		
10	SGMS	HNK	2		
11	SJRD	HNK			
12	SRHP	HNK			
13	SVSE	HNK			
14	TPCE	HNK			
15	VAG	HNK			
16	VAGSF	HNK			
17	VAGE	HNK			
18	VAGESF	HNK			
19	VAPH	HNK			
20	VGWL	HNK			
21	AMJD	HYD			
22	AMSW	HYD			

Group 2 Courses

#	College	District	MCA

- xix. The duplicate Option numbers are not allowed i.e. the same option number cannot be given for two Options.

The colors indicate type of institutions as given in the above screen.

- i. BLUE for GOV,
- ii. GREY for Self Finance
- iii. PINK for Girls
- iv. GREEN for Minority
- v. YELLOW for Private

- xx. Candidates are advised to click on Save Options button as shown in the following screen which is available on the top of the screen for every 2 minutes and continue giving Options.

Logout properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options Enter Between Options **Save Options** View & Print Change Password Logout

TGICET Hall Ticket No : Name : DUMMY THREE

Color Codes for Colleges : UNIV ■ SF ■ GIRLS ■ MINORITY ■ PVT ■

Group 1 Courses

#	College	District	MBA	MBT	MTM

- xxi. The following screen appears after saving options and Click on OK and continue giving Options.

PERSONALITY DEV... GOOGLE CERTIFICA... Agriculture MA

Name:	DUMMY THREE
Sex:	Female (F)
Caste:	OC

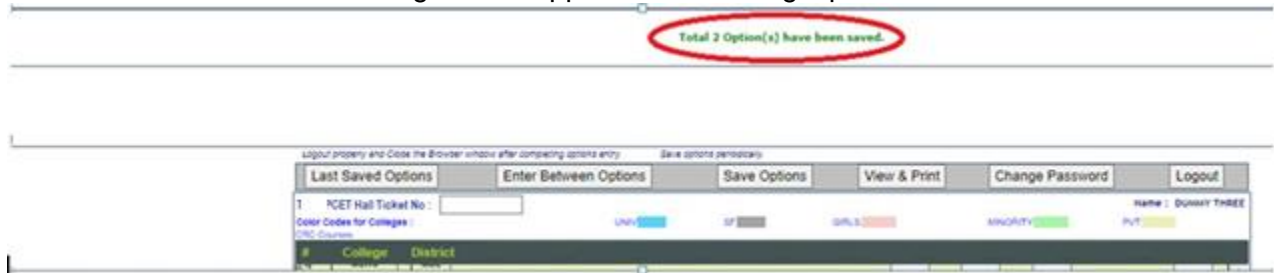
Process may take some time
Click 'OK' to continue ...

OK

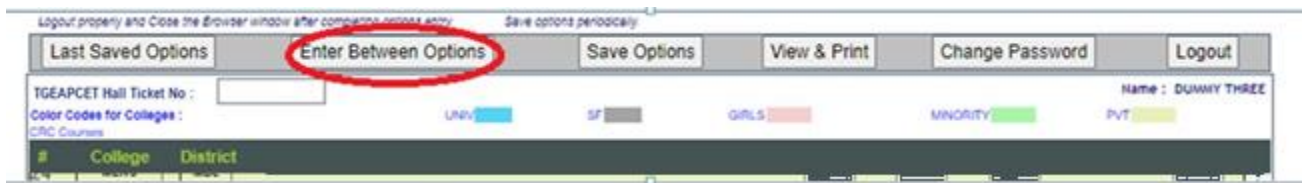
Name:	DUMMY
Rank:	1.00
PH:	N

HEAD 1 PER... USEFUL WEBSITES

xxii. The following screen appears after saving Options



xxiii. If the candidate wishes to add or insert new option at a specific Option number then
i. Click on **Enter Between Options** Button as given in the following screen



ii. Enter that specific Option *number value* in the Text box where it was to be inserted as given in the following screen

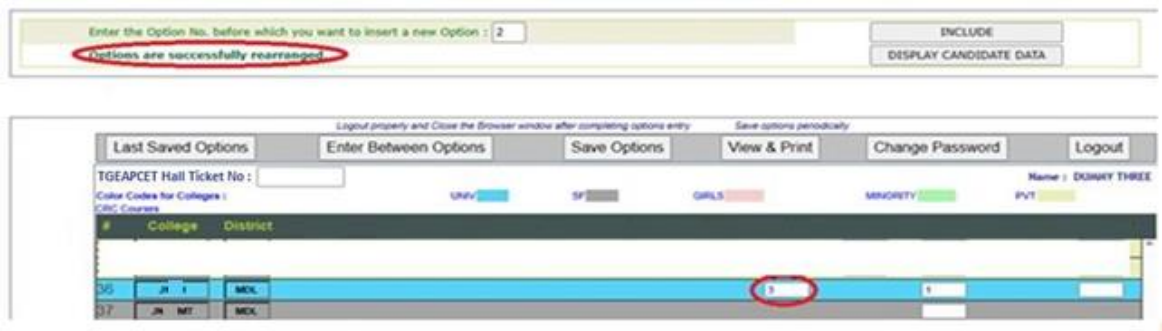
Enter the Option No. before which you want to insert a new Option :

After inserting, last saved options will be displayed.
If you want to save newly entered Options Click on 'Save Options' button before inserting a new Option.



iii. Click on **Include Button** and all Options will be increased by one. For example, to add new option at Option number 2 which was already exercised, then all Options will be shifted to next number automatically i.e. Option 2 will be shifted to 3 and the next option will be shifted to next number. The new option can be entered with value 2.

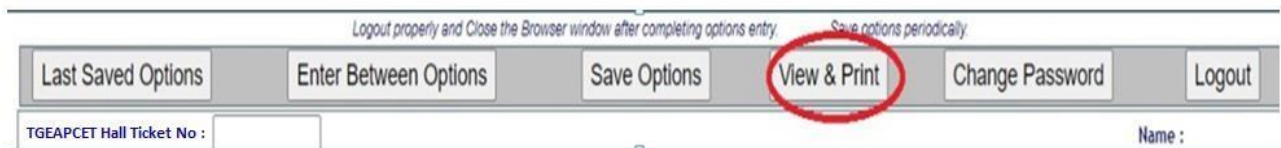
iv. The screen with re arranged options will be displayed as following



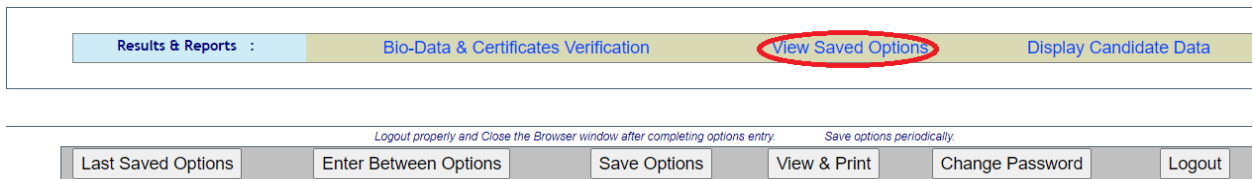
- v. If there are duplicate Option numbers given by the candidate unknowingly, the following error message will be displayed at the time of Saving options and give Option numbers without duplicates carefully.



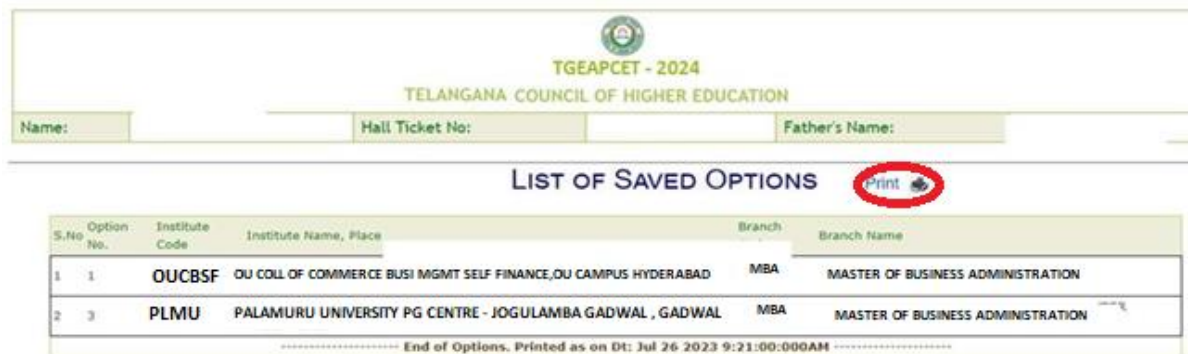
- vi. The candidate can view list of Saved Options by
 - a) Click on **View & Print Option** as given in the following screen



- b) The following screen appears. Click on **View Saved Options** as shown in the following screen.



- c) The following screen appears with the list of last saved Options. The candidates are advised to save options regularly.



- vii. To change Password, click on **Change Password** as given in the following screen.
 - a) The candidate is required to enter Old Password and
 - b) Please give New Password and Re-Enter again the same given New Password
 - c) Then click on **Save Password** Button.

Change Your Password

Old Password	New Password	Re-enter New Password	Save Password
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Display Candidate Data"/>

Logout properly and Close the Browser window after completing options entry. Save options periodically.

viii. The candidates after giving all Options and to Logout, the candidate is required

a) Click on Logout

Logout properly and Close the Browser window after completing options entry. Save options periodically.

Last Saved Options	Enter Between Options	Save Options	View & Print	Change Password	Logout
--------------------	-----------------------	--------------	--------------	-----------------	---------------

TGEAPCET Hall Ticket No : Name : DUMMY THREE
 Color Codes for Colleges : UNIV ■ SF ■ GIRLS ■ MINORITY ■ PVT ■

d) Click on **Save & Logout** as given below

All saved options will be available when you LOGIN again. Unsaved options will be discarded.

e) The following screen appears and click OK.

tion_entry_form.aspx?dCode=HYD.&iCode=

Process may take some time
Click 'OK to' continue ...

OK

f) Click on OK button

g) The **Options given are saved and the candidate is successfully logged out of Option entry** with the list of all saved Options is displayed and click on Print icon for taking printout of saved Options as given in the following screen.

TGEAPCET - 2024
 TELANGANA COUNCIL OF HIGHER EDUCATION

Name: Hall Ticket No: Father's Name:

LIST OF SAVED OPTIONS

S.No	Option No.	Institute Code	Institute Name, Place	Branch	Branch Name
1	1	OUCBSF	OU COLL OF COMMERCE BUSI MGMT SELF FINANCE,OU CAMPUS HYDERABAD	MBA	MASTER OF BUSINESS ADMINISTRATION
2	3	PLMU	PALAMURU UNIVERSITY PG CENTRE - JOGULAMBA GADWAL , GADWAL	MBA	MASTER OF BUSINESS ADMINISTRATION

----- End of Options. Printed as on Dt: Jul 26 2023 9:21:00:000AM -----

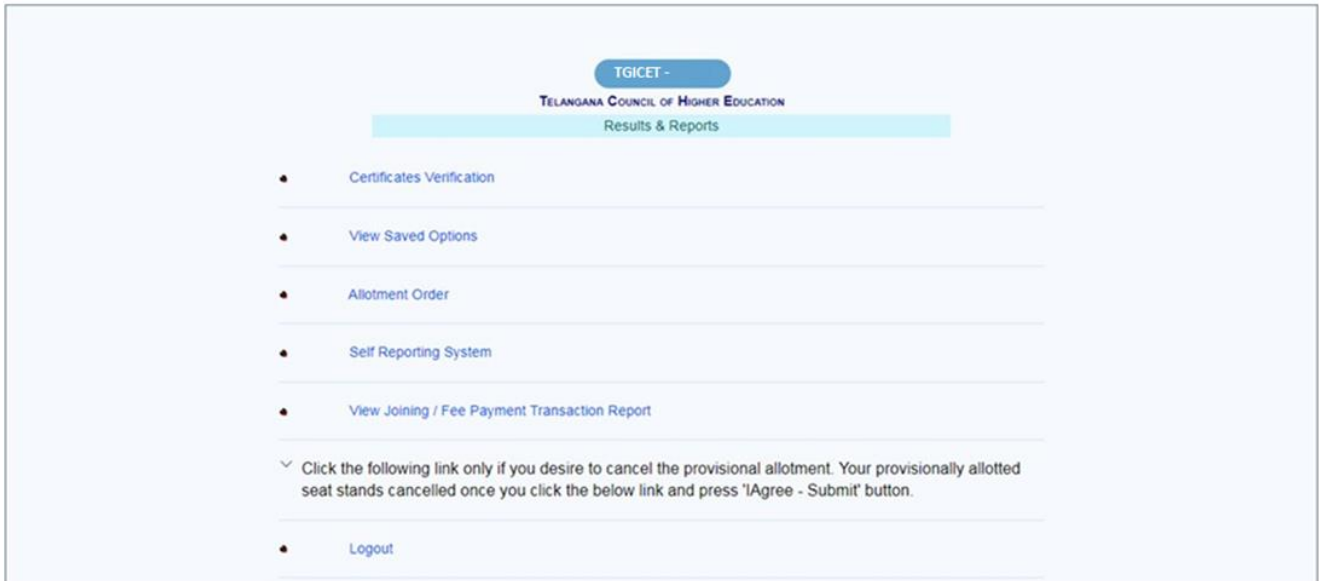
h) The candidate is required to check the list of options given in the printout of the

given options.

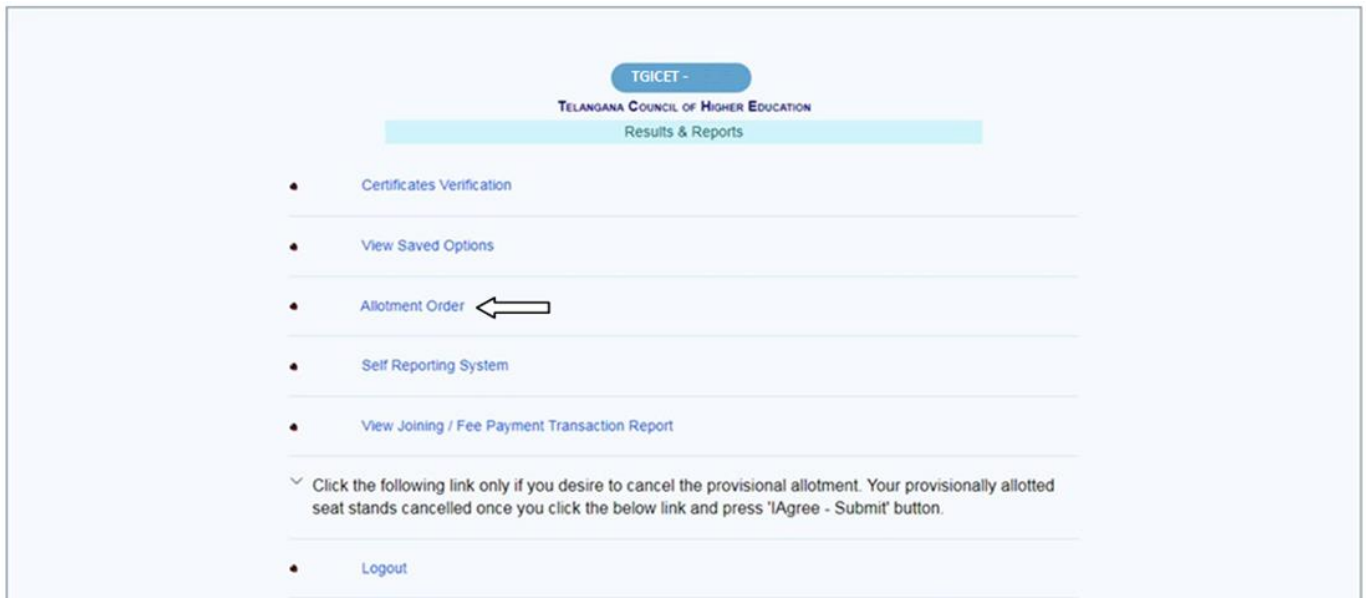
- i) For any modifications in the Options given, please login again through Candidates Login in the website.

VII. AFTER ALLOTMENTS OF SEATS:

- i. After TGICET Seat allotments are announced, the Candidate can verify the Allotment Status in Candidate Login. The following screen appears in Candidate Login.



- ii. In Candidate Login, Click on Allotment Order as given in the following screen



- iii. On clicking of Allotment Order as given in the above Screen, If allotted, the following screen appears with the details of allotment and Tuition fee amount to be paid by the Candidate.



TELANGANA STATE COUNCIL OF HIGHER EDUCATION

TSICET - 2023

Hall Ticket No.	2317107767	Rank:	4239
Name:	VOOH KUMAR	Father's Name:	VO KAIHAH
Gender:	MALE (M)	Caste/ Region:	SC/ OU

PROVISIONAL ALLOTMENT ORDER (Final Phase)

This is to inform that the options exercised by the candidate have been processed based on merit , rank, local area, sex, category, Special Reservation Category (CAP/PH/NCC/Sports & Games) etc and you have been allotted a seat in

OU COLL OF COMMERCE BUST MGMT SELF FINANCE (OUCBSF), OU CAMPUS HYDERABAD, HYD
in **MBA-Tourism and Travel Management (MST)**, under SC_GEN_OU category.


Tuition Fee fixed for the college/course is Rs. 60000 /- .
Tuition fee to be paid by the candidate is Rs. 0 /- .
Telangana Green Fund contribution is Rs. 100 /- .
Total Fee to be paid is Rs. 100 /- .
(Including other fee wherever applicable)
The fee paid so far is Rs. 200
Tuition Fee to be refunded* Rs. 100 /- .

* Candidates are informed that the amount shown against the entry total fee payable/ refundable is subject to verification of the actual fee paid in the earlier phase of allotment.

The students belonging to SC/ ST/ BC/ EWS/ Disabled/ Minority categories will be considered for Reimbursement of Tuition Fee (RTF) which is subject to verification and eligibility criteria prescribed by Government of Telangana from time to time. In the event of the candidate found not eligible for fee reimbursement, the candidate shall have to pay the total fee.

Instructions to Candidates:

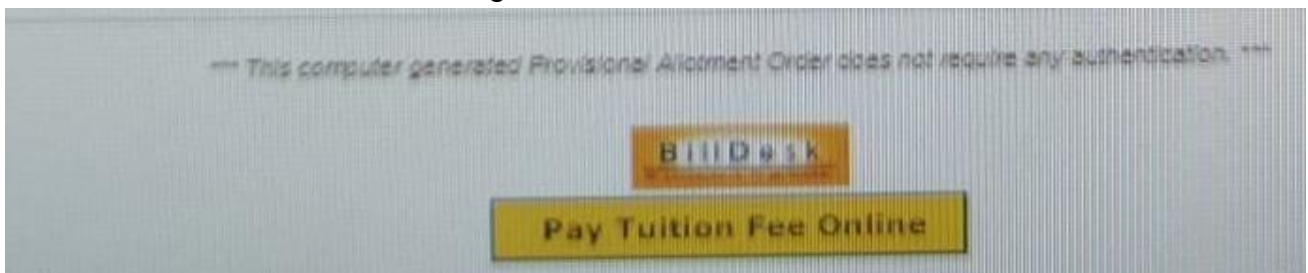
- Download the allotment order. Pay Tuition Fee through online payment (Credit Card/Debit Card/Net Banking).
- Candidates / Parents are advised to make Tuition Fee Payment from their own Bank Accounts. In case of refunds, if any, the amount will be remitted back through online into the same Bank Account from which the payment was made.
- Candidates / Parents are advised to verify the amount limit of Credit Card / Debit Card / Net Banking before making Tuition Fee payment.
- Payment through online (Net Banking/Credit Card/Debit Card).**
On allotment order click on **Pay Fee Button** you will be directed to Payment Gateway. Make the payment accordingly duly entering the details as per the payment mode selected. Take the print out after payment on which Online Order ID Number will appear.
- Self Reporting System:** Logon to website <https://tsicet.nic.in> - Click on **Self Reporting System** --Details of the Candidates along with Order ID will appear - Verify Order ID Number - Click on **Submit** button -**Joining Report** will appear-Take the printout, on which Hall Ticket Number, Rank, Name, Father Name, Allotted College, Branch and **Admission Number** are available. This activity is **mandatory** so as to confirm your admission.
- Make the Payment on or before **30-09-2023**. In case of failure to pay the amount on or before **30-09-2023**, not reporting through self reporting system and not reporting at the provisionally allotted college on or before **30-09-2023**, this provisional allotment order automatically stands cancelled and candidate has no claim on the provisional allotment now made.
- The candidate has to report in person at the provisionally allotted college on or before **30-09-2023** and handover a set of xerox copies of certificates and Original Transfer Certificate (TC), otherwise your allotted seat stands cancelled and the candidate has no claim on the provisional allotment now made. For details and updations see the website <https://tsicet.nic.in> periodically.
- Last date for cancellation of provisionally allotted seat through online is **29-09-2023**. The forfeiture of tuition fee will be in accordance the guidelines laid down in the website <https://tsicet.nic.in> in detailed notification.
- Cancellation of Provisionally Allotted Seats:** Logon to <https://tsicet.nic.in> website - click on **online cancellation of allotted seat** - verify the details of college and course - click on **I Agree** - **Submit Button**. **Your provisionally allotted seat stands cancelled and will not be permitted to participate in next round of counselling, if any.**
- Note:** Candidates are informed to verify the transaction limit and validity of Credit /Debit Card before proceeding for payment. Candidates are informed to pay Tuition Fee from their own account or parents account. In case of refund, if any, will be remitted to the same account.



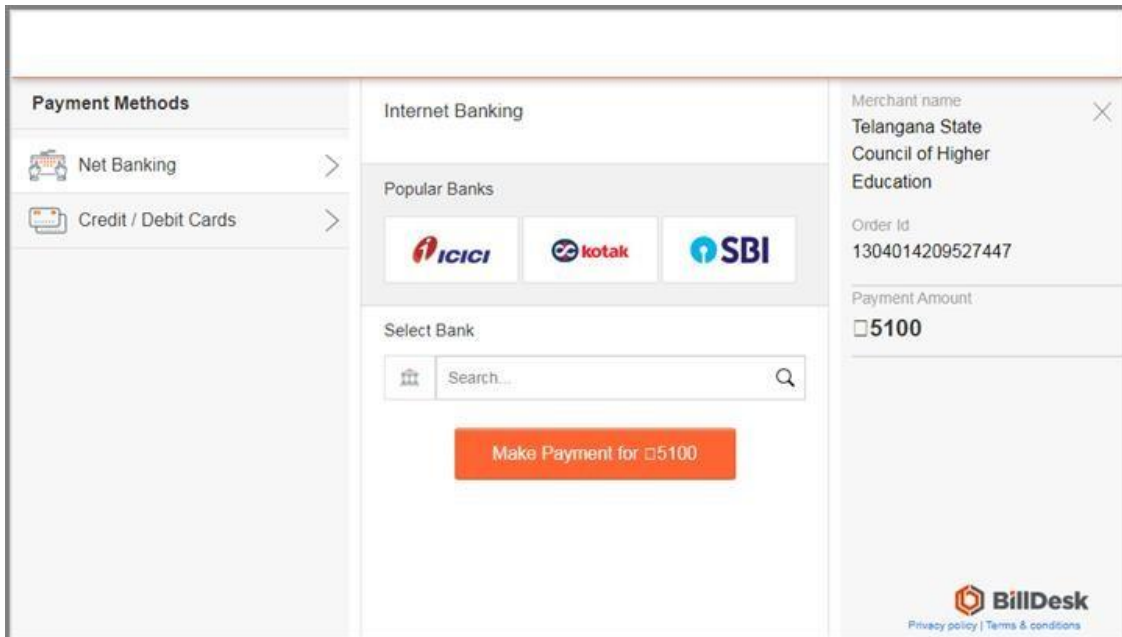
CONVENOR
TSICET - ADMISSIONS 2023

VIII. TUTION FEE:

- At the bottom of the allotment order, there is Pay Tuition Fee Online as shown in the following screen



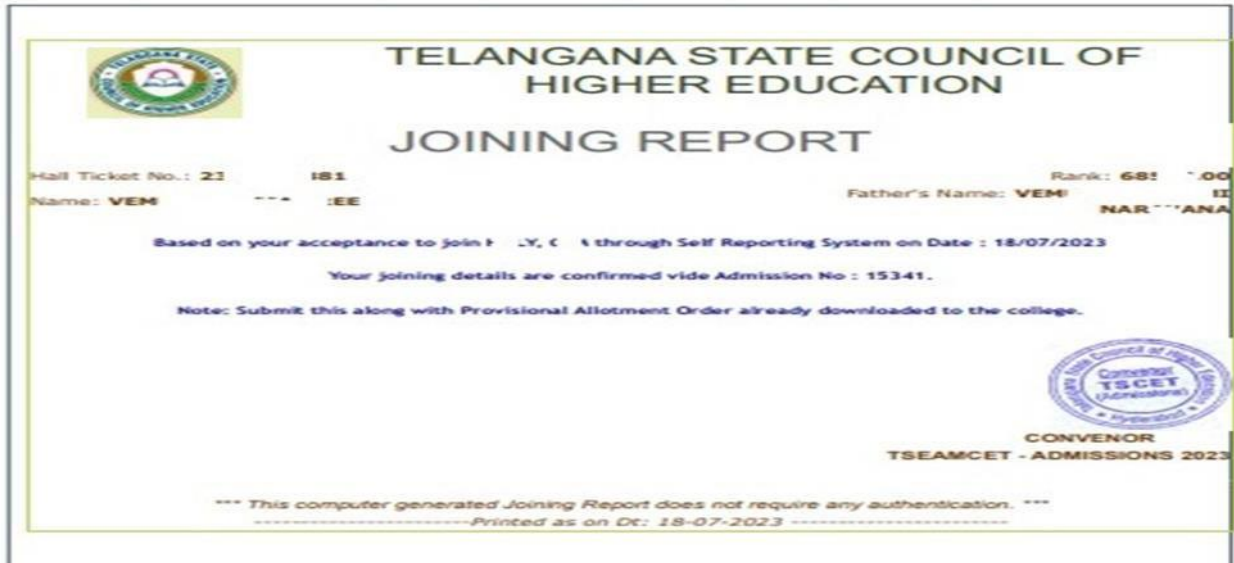
- Click on the button Pay Tuition Fee Online
- The following screen appears with the specified Tuition Fee as shown in the screen



- iv. Choose either of the Payment Methods
 - a) Credit Card or Debit Card
 - b) Net Banking
- v. Proceed for payment of Tuition Fee by clicking Make Payment for...
- vi. After payment click on Self Reporting System.

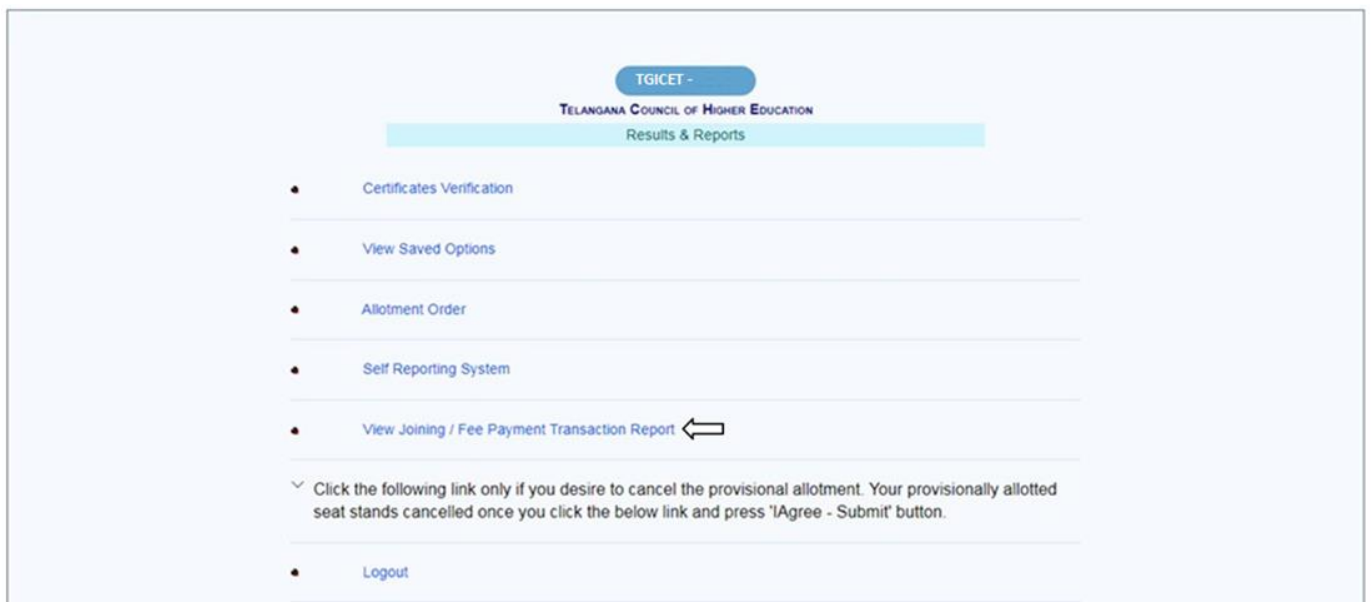


- vii. Click on Self Reporting System and then details of the Candidate along with Order ID will appear. Verify Order ID Number and Click on Submit button.
- viii. The Joining Report will be displayed. Take the Printout
- ix. The Candidate details—Candidate Hall Ticket Number, Rank, Candidate Name and Candidate Father's Name along with the Allotted College & Branch with Admission Number is displayed.
- x. Take the printout of the Joining Report which is also called as Self Reporting.



IX. For viewing the Payment Transaction status

- i. Click on View joining report/Fee Payment Transaction Report to view payment details as given in the following screen.



The following screen appears



ADMISSIONS INTO MBA AND MCA TGICET -

[View Joining Report](#)

[View Fee Payment Transaction Details](#)


- ii. Click on View Fee Payment Transaction Details as given above
- iii. The following report will be displayed. The details of all transactions with payment of Processing Fee and Tuition Fee will be displayed as given in the following screen.



TELANGANA COUNCIL OF HIGHER EDUCATION
TGICET -

FEE PAYMENT TRANSACTION DETAILS

Hall Ticket No.: XXXXXXXXXXXX
Name: DUMMY NAME

[Print](#) 

Rank: XXXXX
Father's Name: DUMMY NAME

TRANSACTION STATUS/ RESULT	
ORDER/REQUEST ID	1304014209748015
BANKTRANSACTION ID	0300
BANK TRANSACTION STATUS	0300
AMOUNT	600.00
ROLL NUMBER	1304014209
RANK	1982
FEE TYPE	1982
BANK TXN MESSAGE	PGS10001-Success
TRANSACTION DATE	08/06/2024